COBURG HIGH SCHOOL
101 Urquhart Street, Coburg VIC 3058
P: (03) 9353 1700 | F: (03) 9354 0930
www.coburg.vic.edu.au|coburg.hs@education.vic.gov.au
EXCELLENCE | INTEGRITY | CURIOSITY | COMMUNITY

Dear Coburg High School Parents and Carers,

As we look forward to the 2026 school year, we wanted to update you on our school's voluntary contribution program and share how your support has made a real difference for our students.

What your contributions have helped us achieve: Your financial support has allowed us to go above and beyond in some key areas. We've been able to offer more subject choices, provide better digital learning opportunities, give our library much-needed additional books and resources, and improve internet connectivity throughout the school. These improvements, along with ongoing work to enhance our learning spaces, directly benefit your kids' education.

How community support makes a difference: When families chip in financially, get involved in fundraising, or volunteer their time, we can do more for our students. This community support helps us maintain and improve our facilities, expand what we can offer, and tackle new challenges as they come up. In recent years, this has included installing air conditioning in almost every teaching space in the school, adding a beautiful native garden outside Building A as well as over 100 additional native trees around the school.

We really appreciate the ongoing support from our school community. Your involvement helps us provide the best possible education for all our students.

More information: For more information about the Department's Parent Payments Policy, have a look at the attached one-page overview.

Yours sincerely,

Brent Houghton
Principal

Trent McCarthy
School Council President

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Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Year 9 Student ID Card	$10
Year 9 Curriculum based resources provided in lieu of textbooks	$130
Year 9 classroom consumables, materials & equipment • *Maths, English, Science, Humanities*	$120
Year 9 Home Group and Student Support Consumables including craft items, food ingredients, poster paper and activities including incursions	$90
Provision and Upkeep of school devices, peripherals and ICT including classroom equipment	$40
ICT Curriculum License • *Oliver* • Jamf	$50
Year 9 Printing and photocopying of worksheets and learning materials	$40
Year 9 Whole school events • *Athletics carnival - ($15)* • *Swimming carnival – ($15)*	$30
Total Curriculum Contributions	***$ 510***

Curriculum Contributions continued	Amount
Food Technology -(flour, egg, sugar, milk, butter, cheese, poultry, meat, cold meats, fruit, berries, chocolate, vegetables)	$80
Visual Art Electives - Media, Drawing (paper, pencils, art-based consumables)	$40

Other Contributions - for non-curriculum items and activities	**Amount**
Student wellbeing programs	*$30*
First Aid	*$30*
School grounds maintenance and improvements	*$30*
Total Other Contributions	***$ 90***

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Other Contributions - continued	**Amount**
Tax deductible contributions	
Building fund. *A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.*	$
Library fund*. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.*	
Total Amount	**$**

Educational items for students to own

Attached is a list of items that the school recommends you purchase from Campion Education for your child to individually own and use.

Extra-Curricular Items and Activities – provided on a user-pays basis

Coburg High School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis

The cost of extra-curricular items and activities will be advised throughout the year on Compass.

Extra-Curricular Items and Activities	**Amount**
Optional Year 9 school camp (Please complete Medical Forms)	$TBC
Optional Year 9 instrumental individual music lessons (Please complete Instrumental Music Form)	$880
Optional Year 9 instrumental group music lessons (Please complete Instrumental Music Form)	$530
Total Extra-curricular Items and Activities	**$**

Financial Support for Families

Coburg High School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Donna Galvin - Business Manager
Ph: 03 9353 1700| Email: donna.galvin@coburg.vic.edu.au

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Total

Category		Total
Curriculum Contributions		$
Other Contributions	*(Non-tax deductible)*	$
	(Tax-deductible)	$
Extra-Curricular Items and Activities		$
Total		**$**

Payment methods

Credit/Debit card, Cash, Compass. Payment Plans are available through Compass if you require any assistance please contact the front office.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW

FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.

PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).

FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.

SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.